



## **DRF/DRAF Executive Director Transition FAQs for Candidates**

**Date: May 3, 2021**

### **1. What is the application deadline?**

DRF/DRAF welcome applications for Executive Director on a rolling basis through **July 1, 2021**.

### **2. How do I apply?**

We look forward to receiving applications, including a CV and a cover letter that addresses the value you can bring to DRF/DRAF's future in alignment with the job description via [ed.candidates@disabilityrightsfund.org](mailto:ed.candidates@disabilityrightsfund.org). Please also provide a professional writing sample (between 3-5 pages in length) and contact information for 3-5 references including a mix of peer colleagues, supervisors, and supervisees. Finalists will be asked to complete a written exercise and to make a presentation to a panel.

DRF/DRAF are an equal opportunity employer. We seek to build a diverse team. Applicants will not be discriminated against on any basis. Individuals from historically marginalized identities including Black, Indigenous, and people of color and persons with lived and/or professional experience with disability are encouraged to apply. DRF/DRAF are committed to providing access and opportunity for individuals with disabilities. As part of this commitment, DRF/DRAF seek to provide any reasonable accommodations necessary to ensure equity, including during the application process. Please send requests to [ed.candidates@disabilityrightsfund.org](mailto:ed.candidates@disabilityrightsfund.org).

To learn more about this opportunity, please see the job description at <https://disabilityrightsfund.org/were-hiring/>.

### **3. Will international candidates be considered?**

DRF/DRAF are headquartered in Boston, Massachusetts in the USA. Having a next ED who is able to spend significant time in HQ offices is strongly preferred. A work permit for the U.S. will likely be required.

### **4. What is the budget of DRF/DRAF?**

The Funds – which are based on a participatory grantmaking model – currently have a total annual budget of approximately USD 8.6 million and provide more than USD 6.7 million per year to fuel disability rights and inclusion. Each year, the Funds make approximately 100-125 grants (of USD \$5,000-\$50,000 each) to organizations of persons with disabilities (OPDs) to advance the UN Convention on the Rights of Persons with Disabilities (CRPD), including to pursue implementation of the Sustainable Development Goals (SDGs).



**5. What is the size/composition of DRF/DRAF's staff?**

The staff has grown to more than 20. We have a Program Officer in every country in which we grant (with the exception of the officer for the Pacific Island Countries, who is based in Samoa). More information on the staff can be found at <https://disabilityrightsfund.org/about/our-team/staff/>.

**6. What is the Board composition of DRF/DRAF?**

The Board currently has 13 members. More information on the DRF/DRAF Board can be found at <https://disabilityrightsfund.org/about/our-team/board/>.

**7. Where can I learn more about the Grantmaking Committee?**

More information on the Grantmaking Committee, which is at the core of DRF/DRAF's participatory grantmaking approach, can be found at <https://disabilityrightsfund.org/about/our-team/grantmaking-committee/>.

**8. Where can I learn more about DRF/DRAF's participatory grantmaking approach?**

More information about DRF/DRAF's grantmaking approach is available on our website and in particular at <https://disabilityrightsfund.org/grantmaking-philosophy/> and at <https://disabilityrightsfund.org/our-model/>. The Bridge Strategic Plan can be found at <https://disabilityrightsfund.org/about/our-strategy/>. We have a Technical Assistance Strategy and Gender Guidelines available at the same link, and are in the process of developing an Advocacy Strategy.